

# RAJ RISHI BHARTRIHARI MATSYA UNIVERSITY, ALWAR

(Temporary Office : Girls Hostel Building, Babu Shobha Ram Govt. Arts College Campus, Alwar)

Phone : 0144-2730321, 2730327, 2980046 FAX : 0144-2730321

E-Mail : matsyauniv.alwar@gmail.com Website : www.rrbmuniv.ac.in

No. : RRBMU/ALW/2016/ 3969

Date: 29/9/16

## OFFICE-ORDER

In pursuance of the decision No. 08 of the Vice-Chancellor's Coordination Committee dated 29.01.2016 and subsequent approval of recommendations of the committee by the Hon'ble Governor & Chancellor in the meeting of Vice-Chancellor's coordination committee dated 21.07.2016 regarding revision of honorarium in relation to marking system, the Vice-Chancellor vide his orders dated 26.09.2016 has revised the rates of remuneration for the various examination works with effect from 21.07.2016 as mentioned below :-

S.N.	Name of Examinations	Proposed Rate
1.	B.A., B.Sc., B.Com. (Pass & Hons.), B.P.Ed., B.Sc. Home. Science, B.Sc. Bio-Tech., B.Lib. Sc., B.Ed., Shiksha Shastri, LL.B. (A/P), B.A. LLB (Semester Scheme), Certificate course in Dramatics, Certificate/Diploma in Adult Education, Proficiency Test in Hindi/English. All Certificate/Diplomas courses of under graduate level including Foreign Languages, B.Mus./B.F.A., B.H.M.C.T., B.C.A., B.B.A.	
	For setting each question paper in full:-	
	with model answer key	2,500/-
	without key	1,000/-
	For setting each section of Paper:-	
	with model answer key	1,250/-
	without key	500/-
	For marking each Answer book in full or part with a minimum of Rs. 500/-	20/-
	To each Head examiner for supervising the work of each co-examiner.	500/-
	<b>N.B.:</b> Where the part of question paper containing objective type questions/descriptive type questions is provided separately, both parts of the question paper shall be treated as separate paper for the purpose of remuneration for setting the question paper. Separate remuneration shall be paid for both the parts of such question paper. <b>Remuneration for evaluation of answer books shall include evaluation of objective type and very short answer type questions.</b>	
2.	All Post-graduate Diploma including Law, All M.A., M.E.S., M.Sc., M.Sc. (Home Sc.), M.Com., M.B.A. (Day/Executive courses) M.Ed., M.Lib. Sc., LL.M., M.C.A., M.Mus., M.F.A., M.J.M.C., M.P.E., M.I.B. M.F.C. M.Tech C.T.	
	For setting each question paper in full:-	
	with model answer key	3,000/-
	without key	1,200/-
	For setting each section of the question paper (A or B):-	
	with model answer key	1,500/-
	without key	600/-
	For marking each Answer-book in full or part with a minimum of Rs. 600/-	30/-
	Each Head-examiner for Spervising the work of his Co-examiner.	500/-
	For examining each candidate in Viva-voce in M.A./M.Sc. and M.B.A., (Day & executive) with a minimum of Rs. 500/- to each Examiner (Internal/External)	15/-
	For reading the Thesis/Dissertation of M.A., M.Sc., M.Com. and L.L.M. (to each examiner) with a minimum of Rs. 900/- to each examiner.	300/-
	For conducting the Viva-voce test (wherever prescribed) on the thesis/dissertation/Project for the above examinations per candidate with a minimum of Rs. 900/- to each examiner.	25/-
	For Reading the M.B.A. Project Report (Day/Executive) (Internal and External Examiner) per candidate.	75/-
3.	B.E., B.Arch., B.Tech.	
	For setting each question paper in full:-	

h

Ed

		with model answer key	2,500/-
		without key	1,000/-
	For setting each section of Paper:-		
		with model answer key	1,250/-
		without key	500/-
4.	P.G. Degree/Diploma in the Faculty of Ayurveda and Engineering		20/-
	For setting each question paper in full:-		
		with model answer key	3,000/-
		without key	1,200/-
	For examining thesis to each examiner		1,200/-
	For marking each Answer book		30/-
5.	Doctorate Degree		
	For reading the Thesis of Ph.D.		1,500/-
	For practical/Viva-voce Examination for Ph.D.		1,200/-
	For reading the Thesis of D.Litt. or D.Sc. Degree .		2,250/-
	For Viva-voce examination of D.Litt. or D.Sc.		1,200/-
	M.Phil. Examination		
	For setting each question paper in full:-		
		with model answer key	3,500/-
		without key	1,500/-
	For marking each answer book (with a minimum of Rs. 500/-)		50/-
	For assessing the Dissertation and conductinl Viva-voce		600/-
6.	<b>The following shall be the remuneration to Tabulator &amp; Checker</b>		
	(i) For tabulating the results of Main examination per candidate to each Tabulator (with a minimum of Rs. 200/-) to each Tabulator.		6/-
	(ii) For checking the results of Main examination per candidate to each checker (with a minimum of Rs. 100/- to each checker)		3/-
7.	<b>Remuneration to be paid to an examiner shall be restricted per annum as under:-</b>		
	(i) In general cases		60,000/-
	(ii) In such subject where separate remuneration is paid for setting the part of question paper (essay type questions and objective type questions)		60,000/-

The following is the scale of Remuneration Allowed to practical examiners:-

8.	B.A., B.Sc., B.Com., (Pass & Hons.) B.Sc. Home Sc., B.Sc. Bio-Tech., B.P.Ed., B.Ed., LL.B., B.F.A., B.Mus., Shiksha Shastri, Diploma in Computer Application, BHMCT, BCA., T.T.M., B.B.A., B.Lib. Sc., & Doc., Certificate Course in Dramatics, Certificate Course in Lib. Sc., Certificate/Diploma/Post Diploma courses in MEL/Urdu.		
	For setting each question paper		600/-
	For examining each candidate (with a minimum of Rs. 300/-) to External examiner, and to internal examiner (in case of non-collegiate candidates only)		20/-
	N.B.:- The fee for paper setting shall be payable only if paper setter has set the question paper on I receipt of the offer from the university. The question of setting a paper would not arise if there is no co-examiner.		
9.	M.A., M.Sc., M.Sc. Home Science, M.Ed., M.C.A., M.F.A., M. Mus., M.P.E., MJMC, MHRM, MIB, MFC.		
	For examining each candidates (with a minimum fee of Rs. 500/-) to External Examiner and to internal examiner in case of non collegiate candidates only).		20/-
10.	B.H.M.S., B. A.M.S., B.U.M.S., B.E., B. Arch., B.Tech.		
	For practical/clinical, quiz & practical training including Viva-voce per candidate to External Examiner only. (With a minimum of Rs. 600/- to each External Examiner).		20/-
11.	M.M.S. M. Tech., M.E., M.Arch., Written Analysis of Cases (WAC) of M.B.A. (Day & Executive).		
	For Practical Quiz and Viva-voce and Practical Training per candidate to External Examiner only. (With a minimum of Rs. 1200/- to each External Examiner).		45/-

Remuneration for Investigators, Centre Superintendents and other staff work:-

1. Payments of Centre charges for the examinations:-		
(a) Payment for the expenditure incurred all the centers in connection with the examination will be made by the University at the following scales subject to marginal adjustments. Centre Superintendents are requested to keep the expenditure within this limit. Actual expenses incurred on railway freight, postal charges and octroi charges shall be paid extra on production of vouchers.		
(b) Centre charges:-		
(i) For all the candidates Rs. 4.00/- per candidate registered for the examination.		
(ii) Payment for expenditure incurred on purchase of ice for supplying cold drinking water to the examinees will be made 0.30 paise per examinee or Rs. 45/- for each session which ever is on higher side.		
(c) Norms of the staff which may be engaged by the Centre Superintendents for examination work:-		
(i) Class III Staff		
No. of Registered Candidates for the session	No. of Persons to be engaged	
Upto 200 candidates	Three	
Upto 500 candidates	Four	
For subsequent 500 candidates or part thereof	One	
(ii) Daftari:		
One Daftari irrespective of number of candidates.		
(iii) Class IV Staff:		
Upto 100 candidates	Four	
Above 100 for 50 candidates or part thereof	One	
Electrician	One	
Pumpdriver	One	
Chowkidar	One	
For every 500 one extra peon may be engaged over and above the peon engaged as per above norms.		
Note:- The number of peons engaged as per norms will be subject to the maximum number of 25 peons.		
(d) Rate of Payments:		
(i) Ministerial Staff (Class III)		80/- Per session
(ii) Daftari		60/- Per session
(iii) Peons		60/- Per session
(iv) Electrician, Pumpdriver and Chowkidar		60/- Per Day
In addition to the remuneration payable at the above rate to the staff actually engaged in each session, two days remuneration of two sessions each (one day prior to the commencement of examination for preparation and one day after the examination for closing and preparation of bill etc.) will also be paid to the following.		
(i) Clerks	04	
(ii) Daftari	01	
(iii) Class IV	Maximum number of peons engaged in a session during the examination	
(e) Rate of Payment to the Lab. Staff:- (For one batch of 20 or less students) For duration of four hours per day:		
(i) Lab. Staff in the grade of Lab. Assis. & Above		80/-
(ii) Lab. Staff other than as mentioned above and Class IV staff		60/-

Ed

	(For extra hours to be increased proportionately). The Centre Superintendents should please send a bill for the above charges after the examinations are over.		
2.	If anything is not clear in the above instructions the Superintendents are requested to refer the same to the Controller of Examinations.		
3.	The scale of honorarium for the main as well as supplementary to the Superintendents, Additional examinations of (I) Supdt., Assst. Supdt. and Invigilators for University will be as follows:-		
	(1)	(2)	(3)
	Per day of Per Session of 3 hrs.	Per day of 2 session of 3 hrs each	Per day of 3 session of 3 hrs. each
Superintendents	300	500	700
Additional Supdt.	200	350	500
Assistant Supdt.	160	300	400
Invigilators/Supervisors	150		
4.	In addition to the above a sum of Rs. 12/- per Non-Colligate candidate will be paid for conducting the examination, the distribution of which will be as under:-		
	(a) Principal (Centre Supdt.) Per Candidate		3/-
	(b) Addl./Extra Addl. Centre Su dt. Per Candidate		1.50/-
	(c) Asstt. Centre Supdt. Per Candidate		1.50/-
	(d) Ministerial Staff Per Candidate		3/-
	(e) Class IV Employees Per Candidate		3/-
	Total:		12/-
	Note:- In case there is no Addl. or Extra Addl. Centre Supdt. the amount of Rs. 1.00 per candidate fifty between the Centre Supdt. and Asstt. Centre Supdt. for assessment of answer books of Exams.		
5.	Remuneration of Coordinators		
	1. Coordinator	Per Packet	20/-
	2. One Ministerial Staff	Per Packet	9/-
	3. One Cycle Sawar/Peon	Per Packet	6/-
	4. Distribution/Collection of Packets to/from the examiners	Per Packet	65/-
	5. Telephone Charges	Per Packet	6/-
	6. Incentive for expediting the assessment of answer books in time	Per Packet	5/-

Note :- The rates of remuneration for the works related to examination 2016 will remain same as the rates of University of Rajasthan, Jaipur before the date 21.07.2016

Enclose :- Form No 17(E), 18(E), T.A. Bill

*LTM*  
REGISTRAR

No. : RRBMU/ALW/2016/3970-75

Date: 29.9.16

Copy forwarded for information & necessary action to :-

1. The Commissioner, College Education Jaipur
2. OSD, Higher Education, Governer Sectt. Rajbhawan, Jaipur
3. All the Deans of the Faculties, RRBM University, Alwar
4. The Finance Controller
5. All the Principal of Affiliated College
6. P.S. to Vice-Chancellor

*Ed*  
Controller of Examinations